This memorandum is in response to questions asked at the Budget Review Committee Meeting held on May 7, 2009. The responses are grouped by department in the order that they were reviewed by the Committee.

SAN DIEGO HOUSING COMMISSION (SDHC)

COUNCIL DISTRICT 3

QUESTION: Please provide a complete breakdown of where the funding for the Homeless Emergency Winter Shelter is coming from.

RESPONSE: The total budget for the Fiscal Year 2010 Homeless Emergency Winter Shelter is $680,000, which is comprised of $380,000 from the San Diego Housing Commission, $195,000 from Emergency Shelter Grant funds, and $105,000 from Fiscal Year 2010 Community Development Block Grant (CDBG) funds.

COUNCIL DISTRICT 5

QUESTION: Please highlight the significant differences between the Fiscal Year 2009 Budget approved by the Housing Authority, and your current year spending.

RESPONSE: Please refer to **Attachment 1** for SDHC's Third Quarter Status Report that explains variances of plus or minus 10 percent of budget expectation, and **Attachment 2** for SDHC's Expenditures and Continuing Appropriations for Fiscal Year 2009.

QUESTION: Please provide details of your budget for Work Force Housing, and a description of how that money will be spent in Fiscal Year 2010.

RESPONSE: Currently SDHC does not have a specific work force housing budget. Unlike "low income housing" there is not any commonly accepted measure of "work force housing." Low income housing is housing that is affordable to families earning no more than 80 percent of the area median income ($66,100 for a family of four). To differentiate between low income and work force housing, the Housing Commission uses the affordability measure of 120 percent of area median income ($89,900 for a family of four).

Since many of the resources that the Housing Commission uses to create affordable housing opportunities have affordability restrictions, generally between 30 percent area median income and 120 percent area median income, the only funds available to produce work force housing would be locally generated revenue. Examples of local revenue would be the net income derived from the units owned and managed by the Housing Commission or the net income earned from the proposed Section 8 Project Administration Contract. Any unobligated local revenues are budgeted in the Unobligated Reserve in the Housing Commission's annual budget.

The Housing Commission staff is meeting with several local employers to determine if there is interest and resources to develop workforce housing for specific sectors, e.g., housing available and affordable to households in the nursing/medical profession and education. Should a specific work force housing project be proposed and approved, the Development line item would be revised, as needed, to include funds from the Unobligated Reserve. The Fiscal Year 2010 Proposed Unobligated Reserve is $12,495,548.

QUESTION: Please provide an analysis of SDHC's base compensation if a 6 percent decrease is implemented for unrepresented staff.

RESPONSE: The reduction of non-represented employees' base salary by 6 percent is equal to $488,586.

QUESTION: Please indicate what the savings would be if the 5 percent factor associated with the Classification and Compensation study was eliminated.

RESPONSE: The elimination of the Class and Compensation Study 5 percent factor, including associated benefits, is equal to $908,532.

QUESTION: Please indicate what the savings would be if salary increases and bonuses are eliminated.

RESPONSE: The elimination of the 2 percent salary increase for non-represented employees is equal to $262,287 of bonuses and merit increases.

SAN DIEGO DATA PROCESSING CORPORATION

COUNCIL DISTRICT 3

QUESTION: Please provide a list of individual position salary and fringe costs for Fiscal Years 2008 and 2009.

RESPONSE: Please refer to **Attachment 3** for the list of position salaries and fringe costs for Fiscal Years 2008, 2009, and 2010.

QUESTION: Please provide the projected costs for services associated with OneSD.

RESPONSE: The cost to the City of San Diego for SDDPC services to be provided and billed to OneSD in Fiscal Year 2010 is budgeted at $4,560,766, based upon City projected volume. The services expected to be delivered are:

- Professional Services $ 3,714,835
- Computer Services   614,412
- Desktop & Messaging Services   77,530
- Network Services   136,230
- Voice Services   17,759
- Total Services $ 4,560,766

In addition, SDDPC has budgeted $2,000,000 to be funded in Fiscal Year 2010 (from SDDPC Fiscal Year 2009 operating results) for post go-live support of OneSD.

COUNCIL DISTRICT 6

QUESTION: Please provide a list of revenues associated with OneSD.

RESPONSE: The list of revenues for SDDPC associated with OneSD are identical to the City's services listed in Council District 3's question above, a total of $4.6 million plus the additional $2.0 million for post go-live support.

REDEVELOPMENT AGENCY

COUNCIL DISTRICT 7

QUESTION: Please provide a document that gives a breakdown of how your resources are being spent.

RESPONSE: *Referral information is still being retrieved and will be provided in a subsequent memorandum.*

QUESTION: Please provide a list of all consultant contracts with the Agency.

RESPONSE: *Referral information is still being retrieved and will be provided in a subsequent memorandum.*

COUNCIL DISTRICT 3

QUESTION: Please a breakdown of expenditures for fiscal years 2009 and 2010 for North Park and City Heights redevelopment areas.

RESPONSE: *Referral information is still being retrieved and will be provided in a subsequent memorandum.*

Nader Tirandazi
Financial Management Director

NT/cg

Attachments:
1. San Diego Housing Commission Third Quarter Budget Report
2. San Diego Housing Commission Fiscal Year 2009 Expenditures and Continuing Appropriations by Account as of March 31, 2009.
3. San Diego Data Processing Corporation Headcount by Position Title, Fiscal Years 2008, 2009, 2010.

cc: Honorable Mayor Jerry Sanders
        Honorable Council Members
        Jan Goldsmith, City Attorney
        Jay M. Goldstone, Chief Operating Officer
        Wally Hill, Assistant Chief Operating Officer
        Kris Michell, Chief of Staff
        Mary Lewis, Chief Financial Officer
        Andrea Tevlin, Independent Budget Analyst
        Kevin Casey, Director of Council Affairs
        Lea Fields-Bernard, Committee Consultant
        Richard C. Gentry, President & CEO San Diego Housing Commission
        Carrol M. Vaughan, Executive Vice President & Chief Operating Officer San Diego
            Housing Commission
        John Pfeiffer, Director of Financial Services San Diego Housing Commission
        Sue Montague, Budget Officer San Diego Housing Commission

Alan Watkins, Acting Deputy Director Department of Information Technology
Tom Fleming, President/CEO San Diego Data Processing Corporation
Joyce Russell, Chief Financial Officer San Diego Data Processing Corporation
Janice Weinrick, Deputy Executive Director Redevelopment Agency
Julio Canizal, Financial Manager
Angela Colton, Financial Manager
Irina Kumits, Financial Manager

Third Quarter Budget Status Report

The total amount available for expenditure in Fiscal Year 2009 is $329.9 million; this amount includes the Fiscal Year 2009 budget of $300.9 million plus the $29.0 million of continuing appropriations from the previous year's balance of vendor/contractor commitments. The report shows the expenditure trends and significant variances from the Fiscal Year 2009 budget plan. If funds were expended equally throughout the year it would be expected that, at the end of the third quarter, approximately 25 percent of the budget would be remaining. This report will explain variances of plus or minus 10 percent of budget expectation.

Expense Category (% remaining)	Explanation of Significant Variance
Salaries & Benefits (36%)	The budget balance is higher than expectation due to position vacancies.
Training (40%)	The training budget balance is higher than expectation as of the third quarter. Customer service and project management trainings are scheduled in the fourth quarter.
Travel (12%)	The travel budget balance is lower than expectation as travel to affordable housing conferences and trainings occurred earlier this year.
Audit (58%)	The audit expenses will increase as the year end process proceeds.
Contract/Consultant (45%)	The budget balance for contracts/consultants is higher than expectation. Expenses will increase as work begins on two new HUD lead control grants received in January, 2009 and requests for quotes on web development and network administration are awarded. There is also continuing work on existing contracts such as the classification and compensation study, housing development feasibility studies, fair housing, mediation, and real estate broker services.
Sundry (50%)	The budget balance is higher than expectation as the result of payments made in one month in arrears on several sundry lines such as photocopy, telephone, and mileage.
Office Equipment (87%)	The office equipment budget includes funds for information technology equipment which will be purchased in the fourth quarter.
WED Expenses (66%)	The workforce & economic development expenses are less than expectation. These expenses are funded by multi-year grants awarded by grant applications throughout the fiscal year. This results in expenses varying from expected pace as new grants are awarded and old grants are consumed.
Taxes & PILOT (67%)	The Housing Commission pays district assessments for various properties throughout the City of San Diego; the expenses reflect the assessments that have been billed and paid as of 03/31/09.
Collection Loss (78%)	Collection losses have been reduced by the receipt of payments on accounts that had previously been written off, and less write-offs than anticipated in the budget.

Third Quarter Budget Status Report

Expense Category (% remaining)	Explanation of Significant Variance
Loans & Grants (43%)	The budget balance for loans & grants is higher than expectation, as it is anticipated that projects currently in the planning stages will be brought forward in the fourth quarter.
Relocation (98%)	The relocation budget balance is higher than expectation. Expenses will increase as work begins on the two new HUD lead control grants. The relocation budget also contains repositioning fees for former public housing residents who wish to relocate. These fees are available for a period of three years after the disposition.
Site Acquisition/Housing Development (39%)	The budget balance for site acquisition/housing development is higher than expectation as projects are in the planning stages and will move forward in the next few months.
Capital Improvements (75%)	The budget balance for capital improvements is higher than expectation. Projects currently in the bidding and contract approval process are expected to be awarded in the fourth quarter. It is anticipated that the majority of the budget will be obligated by year end.
Dwelling Equipment (8%)	The budget for dwelling equipment provided new refrigerators for the SDHC Local Units, the Maya Apartments, and University Canyon as well as replacement appliances as needed.

THIRD QUARTER BUDGET STATUS REPORT

FY09 EXPENDITURES & CONTINUING APPROPRIATIONS BY ACCOUNT AS OF 03/31/09

EXPENSE CATEGORY	FY09 ORIGINAL BUDGET	FY09 REVISIONS	FY09 CURRENT BUDGET	PRIOR YEARS CONTINUING APPROPRIATIONS	TOTAL CURRENT BUDGET & CONTINUING APPROPRIATIONS	FY09 EXPENSES AS OF 03/31/09	FY09 COMMITMENTS AS OF 03/31/09	FY09 BALANCE AS OF 03/31/09	% REMAINING BALANCE
SALARIES & BENEFITS	18,686,970	0	18,686,970	0	18,686,970	11,998,745	0	6,688,225	36%
SERVICES & SUPPLIES									
LEGAL	768,861	(4,111)	764,750	3,809	768,559	495,910	1,249	271,400	35%
TRAINING	202,634	5,010	207,644	7,234	214,878	122,365	7,234	85,279	40%
TRAVEL	110,449	5,399	115,848	0	115,848	101,502	0	14,346	12%
AUDIT	91,000	0	91,000	0	91,000	38,000	0	53,000	58%
CONTRACT/CONSULTANT	2,451,101	1,443,385	3,894,486	1,164,917	5,059,403	1,376,599	1,381,294	2,301,510	45%
OFFICE & BLDG RENT	1,898,678	0	1,898,678	0	1,898,678	1,424,016	0	474,662	25%
SUNDRY	1,931,856	51,418	1,983,274	16,086	1,999,360	988,442	5,854	1,005,064	50%
INSURANCE	488,662	0	488,662	0	488,662	347,325	0	141,337	29%
OFFICE EQUIPMENT	731,185	4,600	735,785	50,002	785,787	84,580	16,158	685,049	87%
SERVICES & SUPPLIES TOTAL	8,674,426	1,505,701	10,180,127	1,242,048	11,422,175	4,978,739	1,411,789	5,031,647	44%
HOUSING PROGRAMS									
WORKFORCE & ECONOMIC DEV.	1,040,171	237,425	1,277,596	102,130	1,379,726	291,287	174,050	914,389	66%
MAINTENANCE EXPENSES	2,949,581	0	2,949,581	155,064	3,104,645	1,877,942	233,752	992,951	32%
UTILITIES	2,014,887	0	2,014,887	0	2,014,887	1,357,028	0	657,859	33%
TAXES/PILOT	42,450	0	42,450	0	42,450	13,866	0	28,584	67%
COLLECTION LOSS	155,762	0	155,762	0	155,762	34,928	0	120,834	78%
MORTGAGE PAYMENTS	2,106,255	0	2,106,255	0	2,106,255	1,590,572	0	515,683	24%
PROTECTIVE SERVICES	415,385	1,000	416,385	28,073	444,458	218,640	79,833	145,985	33%
RENT TO OWNERS	151,855,062	6,468,262	158,323,324	1,709,314	160,032,638	103,043,737	2,655,139	54,333,762	34%
LOANS & GRANTS	34,083,120	17,317,825	51,400,945	24,888,401	76,289,346	20,272,108	23,343,174	32,674,064	43%
RELOCATION	1,019,227	336,843	1,356,070	0	1,356,070	29,064	0	1,327,006	98%
SITE ACQ/HOUSING DEVELOPMENT	5,273,642	8,884,557	14,158,199	0	14,158,199	17,416	8,600,000	5,540,783	39%
CAPITAL IMPROVEMENTS	1,467,594	(1,471)	1,466,123	78,962	1,545,085	244,135	144,017	1,156,934	75%
DWELLING EQUIPMENT	259,410	608,282	867,692	840,682	1,708,374	1,544,669	23,604	140,101	8%
HOUSING PROGRAMS TOTAL	202,682,546	33,852,723	236,535,269	27,802,626	264,337,895	130,535,392	35,253,569	98,548,934	37%
PROGRAM CONTINGENCY & RESERVES	34,988,406	490,644	35,479,050	0	35,479,050	0	0	35,479,050	100%
TOTAL	265,032,348	35,849,068	300,881,416	29,044,674	329,926,090	147,512,876	36,665,359	145,747,856	44%

San Diego Data Processing Corporation								
Headcount By Position Title								
FY2008 Budget versus FY2009 Budget versus FY2010 Budget								
	FY 2008 Budget			FY 2009 Budget			Revised FY 2010 Budget		
Position Title	Positions	Salary	Fringe Benefits	Positions	Salary	Fringe Benefits	Positions	Salary	Fringe Benefits
Accounting Clerk	1	22,171	7,280	-	-	-	-	-	-
Admin Asst. II	1	37,347	12,263	1	$ 38,782	$ 12,586	-	$ -	$ -
Admin Asst. III	1	48,313	15,863	1	49,845	16,176	1	50,120	16,228
Asst. Programmer Analyst	2	101,010	33,166	2	103,127	33,468	3	151,334	49,000
Billing Supp. Analyst II	1	48,715	15,995	1	51,326	16,657	1	50,980	16,507
Business Analyst II	1	78,602	25,808	1	81,491	26,447	1	78,797	25,514
Business Analyst III	1	85,063	27,930	1	91,854	29,810	1	87,829	28,438
Buyer II	1	54,049	17,746	1	54,138	17,570	2	107,531	34,817
Buyer III	2	142,257	46,709	1	74,262	24,101	1	73,291	23,731
Chief Financial Officer	1	133,607	43,869	1	137,627	44,665	1	135,268	43,798
Corporate Counsel	1	173,367	56,924	1	180,327	58,523	1	177,637	57,517
Corporate Legal Assistant	1	52,530	17,248	1	57,292	18,593	1	52,000	16,837
Data Center Operations Analyst	1	66,541	21,848	1	68,765	22,317	1	67,865	21,974
Data Center Operator I	6	238,523	78,317	6	242,214	78,607	6	238,701	77,289
Data Center Operator II	3	142,701	46,855	3	149,515	48,523	3	146,133	47,316
Data Entry Operator	1	24,153	7,930	1	24,758	8,035	1	24,215	7,841
Database Admin. III	3	253,294	83,167	5	434,263	140,934	5	415,620	134,573
Database Admin. IV	2	186,060	61,092	3	288,251	93,548	2	179,234	58,034
Database Admin. V	3	292,071	95,899	1	116,048	37,662	2	214,146	69,338
Desktop Support Analyst I	3	136,616	44,857	6	283,436	91,985	4	182,577	59,117
Desktop Support Analyst II	13	673,634	221,183	11	614,889	199,554	12	630,672	204,205
Desktop Support Analyst III	-	-	-	-	-	-	2	122,469	39,654
Division Director	2	281,331	92,373	2	294,046	95,429	2	288,269	93,338
Executive Assistant	1	53,694	17,630	1	55,934	18,153	1	55,973	18,123
Facilities Planner	1	76,601	25,151	-	-	-	-	-	-
Facilities Manager	-	-	-	1	84,541	27,437	1	84,249	27,279
Financial Analyst III	2	130,049	42,701	2	134,396	43,616	2	132,453	42,887
General Maintenance	-	-	-	1	34,850	11,310		-	-
Help Desk Specialist I	-	-	-	-	-	-	2	75,962	24,596
Help Desk Specialist II	4	179,583	58,965	10	526,208	170,774	7	316,625	102,520
Help Desk Specialist III	3	148,152	48,645	-	-	-	-	-	-
Human Resources Rep I	1	55,000	18,059	1	51,929	16,853	1	52,000	16,837
Human Resources Rep II	1	65,236	21,420	-	-	-	-	-	-
Information Security Officer	1	126,445	41,517	1	130,670	42,407	1	128,961	41,756
Information Security Specialist	3	236,382	77,614	3	250,941	81,440	3	257,000	83,214
Intern Programmer Analyst	-	-	-	1	40,331	13,089	1	41,413	13,409
Inventory Control Clerk	1	32,457	10,657	-	-	-	-	-	-
Inventory Control Specialist	1	34,264	11,250	-	-	-	1	36,442	11,800
Mail Systems Admin. I	1	56,021	18,394	1	58,833	19,093	1	56,706	18,361
Mail Systems Admin. II	5	341,756	112,213	3	193,468	62,788	3	192,447	62,312
Mail Systems Admin. III	1	74,180	24,356	2	163,215	52,969	2	167,507	54,237
Maintenance	-	-	-	1	31,200	10,126	1	34,840	11,281
Network Administrator I	3	183,238	60,165	2	123,669	40,135		-	-
Network Administrator II	11	797,068	261,711	11	828,876	269,001	12	810,684	262,490
Network Administrator III	-	-	-	-	-	-	3	239,573	77,571
Network Coordinator	1	75,123	24,666	1	77,635	25,195	1	75,681	24,505
Network Engineer I	1	79,214	26,009	1	81,994	26,610	-	-	-
Network Engineer II	2	175,248	57,541	2	179,404	58,223	-	-	-
Network Engineer III	2	214,583	70,457	3	320,795	104,110	5	504,016	163,195
Network Engineer IV	2	198,483	65,170	1	126,707	41,121	1	120,000	38,855
Network Support Engineer	3	194,538	63,875	3	202,909	65,851	-	-	-
Network Svcs. Tech II	4	200,252	65,751	2	102,992	33,425	2	100,169	32,434
Network Svcs. Tech III	3	175,414	57,596	5	293,067	95,111	5	285,837	92,551
Network Sys. Analyst I	1	43,239	14,197	1	45,480	14,760	-	-	-
NOC Analyst I	-	-	-	-	-	-	1	45,684	14,792
NOC Analyst II	-	-	-	-	-	-	1	61,737	19,990
NOC Analyst III	-	-	-	-	-	-	3	226,266	73,262
Payroll Specialist	1	54,240	17,809	1	52,144	16,923	1	51,500	16,675
President/CEO* (see note below)	1	293,250	96,286	1	306,666	99,525	1	230,000	74,471

Position Title	FY 2008 Budget			FY 2009 Budget			Revised FY 2010 Budget		
	Positions	Salary	Fringe Benefits	Positions	Salary	Fringe Benefits	Positions	Salary	Fringe Benefits
Principal Analyst I	32	2,694,164	884,608	36	3,294,407	1,069,157	45	3,792,823	1,228,073
Principal Analyst II	11	1,139,129	374,024	11	1,048,674	340,334	14	1,345,744	435,737
Prod Control Analyst I	3	120,112	39,438	3	128,496	41,702	2	83,859	27,152
Prod Control Analyst II	1	49,112	16,126	1	51,332	16,659	2	91,518	29,633
Program Manager	2	251,074	82,438	1	97,650	31,691	-	-	-
Program Manager II	2	197,675	64,905	2	193,959	62,947	5	423,054	136,980
Program Manager III	5	526,508	172,875	4	440,473	142,950	3	324,394	105,035
Program Manager IV	-	-	-	1	157,500	51,115	-	-	-
Programmer Analyst	3	165,527	54,350	2	128,407	41,673	2	99,299	32,152
Project Manager I	2	137,348	45,097	3	221,860	72,002	3	228,390	73,950
Project Manager II	6	537,352	176,435	5	458,604	148,834	3	263,961	85,468
Project Manager III	-	-	-	-	-	-	1	106,000	34,322
Receptionist I	-	-	-	-	-	-	1	4,160	1,347
Receptionist II	-	-	-	-	-	-	1	38,462	12,454
Recruiter	-	-	-	-	-	-	1	50,000	16,189
Resource Manager I	5	482,700	158,491	5	505,821	164,158	2	180,457	58,430
Resource Manager II	8	909,023	298,471	10	1,137,353	369,113	13	1,451,679	470,037
Service Delivery Analyst I	2	79,307	26,040	2	82,038	26,624	1	48,110	15,578
Service Delivery Analyst II	4	220,773	72,489	4	229,175	74,376	5	272,571	88,255
Service Delivery Analyst III	3	197,226	64,758	3	206,320	66,959	3	204,346	66,165
Sr. Accountant	1	61,800	20,292	1	64,575	20,957	1	63,038	20,411
Sr. Data Entry Operator	1	25,421	8,347	1	26,058	8,457	1	25,487	8,252
Sr. Programmer Analyst	20	1,462,451	480,185	19	1,403,339	455,435	24	1,747,096	565,690
Sr. Technical Specialist	7	781,963	256,752	7	807,277	261,991	9	931,812	301,710
Stock/Delivery Clerk	1	31,527	10,352	1	31,684	10,283	1	29,848	9,664
Supervisor Operations	4	239,703	78,705	5	303,384	98,459	5	285,130	92,322
Supervisor Sr. Comp Spec	1	71,583	23,504	1	75,059	24,359	1	73,883	23,923
Supervisor Technical Services	2	154,706	50,796	3	240,091	77,919	3	224,200	72,593
Systems Programmer III	2	164,137	53,893	1	80,152	26,012	-	-	-
Systems Programmer IV	8	757,331	248,664	9	877,679	284,839	9	857,043	277,501
Technical Support Analyst I	1	43,255	14,202	1	45,638	14,811	2	75,963	24,596
Technical Support Analyst II	1	47,039	15,445	2	92,016	29,863	1	48,329	15,648
Trainer	-	-	-	1	73,500	23,853	-	-	-
Overtime	-	137,743	45,227	-	162,743	52,816	-	166,040	53,762
Market Adj/Promotions/Critical Skills	-	82,804	27,188	-	250,000	81,134	-	50,000	16,189
Attrition	-	(190,883)	(62,675)	-	(617,392)	(200,365)	-	(648,285)	(209,907)
Mandatory 1 week leave							-	(400,845)	(129,789)
Grand Total	250	$ 19,143,275	$ 6,285,549	258	$ 20,232,982	$ 6,566,352	280	$ 20,395,979	$ 6,603,987
Fringe Rate			*32.8%*			*32.5%*			*32.4%*

* President and CEO									
BUDGET		293,250			306,666			230000	
ACTUAL		284,625	($54,625 paid in July '08)		239,200				

NOTE: FY10 Base of $230,000 is contingent on Board approval of amendment to existing CEO contract.